Kelbrook and Sough Parish Council

Chairman: P Maskell

 Clerk: D Parsons

Website: [www.kelbrookandsoughparishcouncil.uk](http://www.kelbrookandsoughparishcouncil.uk)

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**Minutes of the meeting of Kelbrook and Sough Parish Council held on Tuesday 14th June 2022 at 7.00pm in the Annex, Kelbrook and Sough Village Hall**

1. **Welcome**

**The Chairperson Cllr P Maskell welcomed all to the meeting.**

1. **Attendance, Apologies and Non-Attendance**

In attendance: Councillors P Maskell (PM), C Durance (CD), G Wilson (GW) G Slinger (GS) E Katiff (EK)

Apologies: Councillor J Davies (JD)

1. **Declarations of Interest/s - None**
2. **Public**

A member of the public was present at the meeting and raised issues about the quality of:

a) Parish Council Website and the advantages of the Council having a Facebook page (see item 7c). It was agreed that the Webpage was not as effective as it could as it was controlled by the company administering the site. A more efficient means of managing the webpage is required. This to be explored and discussed at the next meeting.

b) There was a suggestion made that a small group of residents could look at ways to enhance the village surroundings.

c) The Parish Council would not be involved in this initiative but will offer guidance.

1. **Minutes**

The minutes of the previous meeting held on Tuesday 17th May 2022 were agreed and approved as a correct record of the meeting. (Proposed PM, Seconded CD)

1. **Update on ongoing issues from previous minutes**
2. **Project Plan 2022** – No update
3. **Platinum Jubilee Report** – New plaques for the fell race were sponsored. During the next year thought will be put into promoting and making this a noted activity.

On Sunday around 150 people registered to bring a picnic, this was very well attended and enjoyed by all. £50 was raised for Pendleside Hospice.

1. **Eradication of knotweed behind Colne Road –** The knotweed appears to be in an area behind Pleasant View and Pendle Council have indicated that this land is owned by the Parish Council and therefore they have a responsibility to eradicate.

Paul Maskell to contact Tony Brown at Pendle Council to confirm the situation of ownership.

1. **Update on items relating to council procedures**
2. **Co-option of Councillors**

The following, having completed the correct statements, were proposed and seconded and AGREED - Andrew Drummond Bernett, Miles Parris

**b) Access to Meetings**

i) A discussion was held regarding the filming of the Parish Council Meetings and it was debated that costs would need to be considered. It was also queried if the set up of the room would be satisfactory. It was confirmed that if filmed the meeting could be presented on the Council website. This matter to be put on the agenda for the next meeting.

ii) As noted in Section 4a it was agreed that a Parish Council Facebook page would be useful for communications and general notifications and this page would be moderated by the Clerk. It was confirmed that any matters arising are to be dealt with formally through the Parish Clerk and to be placed on the agenda for discussion/agreement. The setup of a Facebook page would be looked into and reported at the next meeting.

**8. Police Business** – None reported

1. **Planning**

Application: 22/0303/HHO

Proposal: Erection of balcony above kitchen and balustrade

At: 18 Dotcliffe Road

For: Luke Raynor

The extension is to the rear of the property which was not deemed of concern and therefore no objections were raised.

1. **Update of issues from any other meetings attended**

**West Craven Area Committee 7th June 2022**

1. It was reported that traffic restrictions from Colne Road to the end of Church Road had been surveyed to look at the traffic impact.

Speeding restrictions for the whole area are being considered and speed tests are to be conducted.

b. Grass verge at Dotcliffe Road had not been cut or managed and a Tree Officer is to look at cutting back dead tree branches.

c. Barnoldswick, Earby and Colne Regeneration and Economic Masterplan will look at the 3 towns coming together for grant and regeneration, this to include housing and planning.

d. Water pressure issue now appears to be resolved.

1. **Finance**
2. Bank at 31/5/22I = £39,267.0.
3. It was AGREED that the Savings Account be closed and monies transferred to the Main Account.
4. Bills presented for payment and APPROVED.

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|  | K&S V Hall  | Rent | 210.00 |  |
|  | Lengthsman |  | 38.00 |  |
|  | Salterforth Garden Centre |  | 133.10 |  |
|  | Chic Engraving | Fell race plaques | 99.80 |  |
|  | Carrostep | Jubilee | 48.88 |  |
|  | A D Burnett | Jubilee (via CD) | 200,00 |  |
|  | S Chadwick  | Jubilee (via CD) | 200.00 |  |

1. **Communication**

An enquiry to be made to LCC to publicise the Parish Council at the Kelbrook Roundabout and reported at the next meeting.

1. **Play Area - None**
2. **Lengthsman Report**

a) There is an issue with watering the railing planters on Colne Road and this requires appropriate consideration to how best this can be safely carried out.

b) A gardener has been sourced and will undertake general gardening duties for the Village Hall and Parish Council at a cost of £250 for the day.

c) Scheduled weeding is being carried out.

c) It was suggested that weeding issues for the village could be explained further on a Facebook page when this is instigated.

1. **Neighbourhood Plan**

Plans are with Pendle Borough Council. The NP Inspector has asked questions and suggested rewording.

To raise with Councillors on the part of Pendle and ask how they are going to address issues.

1. **Correspondence**

A 28 page document received on fixing attachments to street lighting columns. This can be used for guidance if required.

**Date and Time of next full meeting**

The next meeting will be held on 12th July 2022 in the Village Hall Annex at 7.00pm

Dated 15th June 2022 Clerk: